



## OFFICER REPORT TO COUNCIL

### AMENDMENTS TO THE SCHEME OF DELEGATION – THE EXERCISE OF EXECUTIVE FUNCTIONS

#### **KEY ISSUE/DECISION:**

The Leader has agreed three changes to the Council's Scheme of Delegation. In accordance with Articles 5.02 and 6.04(d)(ii) of the Council's Constitution, the changes made by the Leader are being reported to Council.

#### **BACKGROUND:**

1. The Leader is responsible for maintaining a list in Part 3 of the Constitution setting out who will exercise executive functions. Any changes to this list are required to be reported to the next appropriate meeting of the County Council.

#### **Community Partnership Functions**

2. The Scheme of Delegation previously included reference to delegation to Area Directors in terms of Local Partnership functions. Following a restructure, these functions now sit within the Community Partnerships Team. To ensure the Community Partnerships Team is able to carry out these functions effectively, the Leader has agreed that the delegation previously given to Area Directors be delegated in the new structure to both the Community Partnership Manager and Community Partnership Team Leaders. The Scheme and associated references within the Constitution have therefore been amended accordingly.

#### **Library Opening Hours**

3. The Leader has agreed that minor changes to the opening hours of libraries (those amounting to less than 15% of the total opening hours for the library) can be agreed by the Library Manager, in consultation with the relevant Local Committee Chairman.
4. This change is reflected in the Scheme of Delegation (Section 2) - Executive Functions of Local Committees, where paragraph 7.2 b) (i) Hours of opening for local libraries has been replaced with 7.2 b) (i) Changes which amount to more than 15% in the hours of opening for local libraries (whether managed directly by Surrey County Council or under a community partnership agreement.)

5. In addition, the following has been added to the Scheme of Delegation (Section 3, Part 3) – Specific Delegation to Officers to enable minor changes to library opening hours to be approved:

CS5A	Library Managers, Mid, East North-West and South West Surrey	In consultation with the Chairman of the Local Committee, to approve changes amounting to no more than 15% of a library's total hours of opening (whether managed directly by Surrey County Council or under a community partnership agreement)
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#### **Approval of Approved Mental Health Professional Warrants**

6. To enable an efficient process for approving and re-approving Approved Mental Health Professionals (AMHPs), the Leader has agreed that this delegation be transferred within the Adult Social Care Directorate from Assistant Director level to the Director of Social Work. This will ensure there are no significant delays in the process of approvals and re-approvals and help the Council meets its statutory duty to provide sufficient numbers of AMHPs to carry out assessments under the Mental Health Act 2007.
7. The following has been added to the Scheme of Delegation (Section 3, Part 3) – Specific Delegation to Officers:

ASC23	Director of Social Work	To approve appointments of individuals to act as approved mental health professionals under section 114 Mental Health Act 1983 or to suspend or end such approvals
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8. These changes to the Council's Scheme of Delegation are being reported to Council for information in accordance with Articles 5.02 and 6.04(d)(ii) of the Council's Constitution.

#### **RECOMMENDATION:**

It is recommended that the amendments to the Scheme of Delegation in relation to executive functions agreed by the Leader as detailed above be noted.

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#### **Lead/Contact Officer:**

Rachel Crossley  
Democratic Services Lead Manager  
Tel: 020 8541 9993

#### **Sources/background papers:**

The Council's Constitution  
Email correspondence

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